



Bansilal Ramnath Agarwal charitable Trust's  
**Vishwakarma Institute of Technology, Pune 37**  
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

Ref No: VI/IQAC/NOTICE/18-19/4

Date:20.04.2019

**IQAC Meeting Notice**

All members are requested to attend the IQAC meeting as per following details.

Date:20.04.2019

Time: 2:00 pm

Venue: Board Room

**Agenda:**

1. AQAR (17-18)
2. Training Need Identification
3. Institute Feedback and Review

**Dr. Vijay Gaikwad**  
**Dean Quality Assurance**

**Dean-Quality Assurance**  
Vishwakarma Institute of Technology,  
Pune-411 037.

To,

5. Director
6. All Deans
7. All HODs
8. IQAC Members





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**Vishwakarma Institute of Technology, Pune 37**  
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Date: 25.04.2019

**Minutes of IQAC Meeting Held on 23.04.2019**

S.N.	Agenda Point	Details of Discussions and Conclusion	Action Plan (Responsibility and Target Date)	Remarks if any
1.	AQAR Data (2017-18)	Every HOD and respective coordinators must submit the data required for AQAR (17-18)	Dean Q&A, should verify the submitted data and present the final AQAR report.	
2.	Training Need Identification	It is decided to identify training need identification for next academic year	HODs are informed to find training need for faculty and process the same to complete the task before commencement of the next academic year. Also this practice should be carried out each year to ensure faculty remains updated with the latest state-of-the art technologies and in order to improve the effectiveness' of the teaching-learning process.	
3.	Institute Feedback and Review	Dean QA presented institute feedback for the AY 2018-19.	Student Satisfaction Index is found satisfactory which is 95.87%	

**Dean Quality Assurance**

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Vishwakarma Institute of Technology,  
Pune-411037.



**Director**

**DIRECTOR**  
Vishwakarma Institute of Technology  
Bibwewadi, Pune-411 037.