



Bansilal Ramnath Agarwal charitable Trust's  
**Vishwakarma Institute of Technology, Pune 37**  
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

**Dean Quality Assurance**

**Director**

Ref No: VI/IQAC/NOTICE/19-20/3

Date: 03.02.2020

**IQAC Meeting Notice**

All members are requested to attend the IQAC meeting as per following details.

Date: 05.02.2020

Time: 2:00 pm

Venue: Board Room

**Agenda:**

1. Appointment of International and IIT mentors.
2. FDP on "Innovations in ICT Enabled Teaching Learning"
3. Faculty Appraisal

**Dr. Vijay Gaikwad**  
**Dean Quality Assurance**

**Dean-Quality Assurance**  
Vishwakarma Institute of Technology,  
Pune-411 037.

To,

1. Director
2. All Deans
3. All HODs
4. IQAC Members





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**Minutes of IQAC Meeting Held on 05.02.2020**

S.N.	Agenda Point	Details of Discussions and Conclusion	Action Plan (Responsibility and Target Date)	Remarks if any
1.	Appointment of International and IIT mentors	Discussion was held on international mentors bring global best practices and insights to faculty. Highlight how IIT mentors can provide in-depth technical guidance and knowledge.	Introduce the concept of mentoring and its importance in professional growth and development. Highlight the value of diverse perspectives from international and IIT mentors.	
2.	FDP on "Innovations in ICT Enabled Teaching Learning"	ICT tools improve faculty members' pedagogical skills. It helps faculty to adapt to the digital age and leverage technology for teaching and learning.	Introduce the concept of ICT (Information and Communication Technology) and its role in transforming education. Highlight the significance of enhancing teaching and learning through innovative ICT approaches.	
3.	Faculty Appraisal	Dean QA presented the current status of faculty appraisal status for AY 2019-20	HODs will take rigorous follow up regarding the appraisal policy in order to meet the targets by all the faculties.	

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Director

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Vishwakarma Institute of Technology  
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