Bansilal Ramnath Agarwal charitable Trust's
Vishwakarma Institute of Technology, Pune 37
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

Ref No: VI/IQAC/NOTICE/20-21/1   Date:10-07-2020

IQAC Meeting Notice

All members are requested to attend the IQAC meeting as per following details.

Date: 13-07-2020   Time: 1:00 pm   Venue: Online platform (Google meet)

Agenda:

1. Introduction of Software Development Project in curriculum.
2. Rigor on Engineering Design and Innovation.
3. Faculty Appraisal
4. Teaching learning process, structures &execution methodologies andlearning outcomes.

Dr. Vijay Gaikwad
Dean Quality Assurance

Dean-Quality Assurance
Vishwakarma Institute of Technology,
Pune-411037.

To,
1. Director
2. All Deans
3. All HODs
4. IQAC Members

Date: 15-07-2020

Minutes of IQAC Meeting Held on 13-07-2020

S.N.	Agenda Point	Details of Discussions and Conclusion	Action Plan (Responsibility and Target Date)	Remarks if any
1.	Introduction of Software Development Project in curriculum.	Dean R & I focused on introducing a Software Development Project in the curriculum will be a significant step to enhance students' practical skills and industry readiness.	Project coordinator of every department should assign a guide to each group of students. Every guide should encourage students to develop innovative software solutions that could potentially lead to entrepreneurial ventures till 25th July 2020.	
		Emphasize that classroom knowledge alone may not fully equip students for industry roles. Cite the demand for graduates who possess hands-on experience and practical skills.	Every guide should conduct a session and emphasize on how software projects promote time management, project planning, and presentation skills. Students learn to balance technical aspects with effective communication.	
2.	Rigor on Engineering Design and Innovation.	Dean R & I emphasized on rigorous design and innovation processes involve comprehensive research and analysis.	Every project guide should discuss strategies to infuse rigor into Engineering Design and Innovation processes.	
		Rigorous approaches demand a deep understanding of the problem at hand. This understanding is critical for identifying root causes and designing appropriate solutions.	Steps for incorporating research, analysis, validation, and documentation should be mentioned by project guide during sessions.	

3.	Faculty Appraisal	Dean QA presented the faculty appraisal policy for AY 2020-21 and appraisal review was given for the AY 2019-20	HODs are given responsibility to mentor and encourage faculty members who have not crossed the benchmarks to improve their research outcomes.	
4.	Teaching learning process, structures & execution methodologies and learning outcomes.	HODs presented the syllabus structure and plan of execution focusing on the academic growth of students.	HODs will take follow up for the execution of academics as per the scheduled plan and encourage students and faculty for better outcomes.	

Dean Quality Assurance

Director