



Bansilal Ramnath Agarwal charitable Trust's
Vishwakarma Institute of Technology, Pune 37
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

Ref No: VI/IQAC/NOTICE/21-22/3

Date: 31.12.2021

IQAC Meeting Notice

All members are requested to attend the IQAC meeting as per following details.

Date: 01.01.2022

Time: 2:00 pm

Venue: Board Room

Agenda:

1. Study of ISO standards.
2. Faculty Appraisal
3. Faculty profile Updation in VIERP

Dr. Vijay Gaikwad
Dean Quality Assurance

Dean-Quality Assurance
Vishwakarma Institute of Technology,
Pune-411037.

To,

1. Director
2. All Deans
3. All HODs
4. IQAC Members





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Date:03.01.2022

Minutes of IQAC Meeting Held on 01.01.2022.

S.N.	Agenda Point	Details of Discussions and Conclusion	Action Plan (Responsibility and Target Date)	Remarks if any
1.	Study of ISO standards.	ISO coordinator elaborated an overview of ISO and its significance in establishing international standards. Highlight the role of ISO standards in ensuring quality, safety, and efficiency across industries.	ISO coordinator should outline a proposed action plan for studying, implementing, and maintaining ISO standards within the organization. - Include key milestones, responsible parties, and timelines till 15 th January 2022.	
2.	Faculty Appraisal	Dean QA presented the current status of faculty appraisal status for AY 2021-22	HODs will take rigorous follow up regarding the appraisal policy in order to meet the targets by all the faculties.	
3.	Faculty profile Updation in VIERP.	Dean of admin asked to Up-to-date faculty profiles provide accurate and comprehensive information about their qualifications, research interests, publications, and achievements.	Every faculty must update the VIERP profile weekly.	
		Regularly updated profiles showcase the institution's pool of talented and knowledgeable faculty members to students, colleagues, and potential collaborators.	Update the research publication, workshops attended/conducted data on regular basis.	


Dean Quality Assurance

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Director

DIRECTOR
Vishwakarma Institute of Technology
Bibwewadi, Pune-411 037.