



Bansilal Ramnath Agarwal charitable Trust's  
**Vishwakarma Institute of Technology, Pune 37**  
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

Ref No: VI/IQAC/NOTICE/22-23/3

Date: 30.06.2022

**IQAC Meeting Notice**

All members are requested to attend the IQAC meeting as per following details.

Date: 01.07.2022

Time: 2:00 pm


Venue: Board Room

**Agenda:**

1. Design Thinking Course
2. Development of Research Ecosystem
3. Faculty Appraisal
4. Teaching Learning Process, structures & methodologies of operations and learning outcomes.

To,

1. Director
2. All Deans
3. All HODs
4. IQAC Members

  
**Dr. Vijay Gaikwad**  
Dean Quality Assurance  
Dean-Quality Assurance  
Vishwakarma Institute of Technology,  
Pune-411037.





Date: 03.07.2022

**Minutes of IQAC Meeting Held on 01.07.2022**

S.N.	Agenda Point	Details of Discussions and Conclusion	Action Plan (Responsibility and Target Date)	Remarks if any
1.	Design Thinking Course	Dean R&I discussed about Design Thinking course which is a powerful problem-solving approach which is related to innovation, empathy, and practicality. So, it must be a part of regular curriculum.	Dean R&I and Dean Academics will design the syllabus, marking scheme and provide guidelines to the faculty and students about the importance of DT till 15 <sup>th</sup> July 2022.	
		By learning design thinking, students will develop skills to understand user needs deeply, generate innovative solutions, and collaboratively bring ideas.	All faculty shall create awareness amongst the students about DT course and encourage them to develop research culture.	
2.	Development of Research Ecosystem	Dean R&I emphasize to encourage faculty and students to publish their research findings in reputable journals and present at conferences	Introduce awards and recognition for outstanding research contributions by faculty and students to motivate and celebrate research efforts. Every project group must submit the research paper till the end of December-2022.	
		It also provides students with valuable hands-on experience, encourages critical thinking, and enables faculty to stay at the forefront of their respective fields.	Regularly assess the progress of the research by scheduling review presentations twice in a semester and aim to cultivate a research-centric culture within the college, where curiosity, exploration, and innovation thrive.	



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	Engineering Design and Innovation Projects	Discussion was held to motivate students to engage in research projects focused on socio-economic development, as it empowers them to make meaningful contributions to society.	Every project guide will discuss and assign EDI project topics to students and motivate them to work on socio economic development.	
3.	Faculty Appraisal	Dean QA presented the faculty appraisal policy for AY 2022-23	HODs will take rigorous follow up regarding the appraisal outcomes and arrange the training sessions for the required faculty who fail to meet the appraisal criteria.	
4.	Teaching learning process, structures & methodologies of operations and learning outcomes.	HODs presented the syllabus structure and inclusion of innovative courses towards the improvement of students.	HODs will take follow up for the execution of academics as per the scheduled plan.	

**Dean Quality Assurance**  
Dean-Quality Assurance  
Vishwakarma Institute of Technology,  
Pune-411037.

**Director**

**DIRECTOR**  
Vishwakarma Institute of Technology  
Bibwewadi, Pune-411 037.

